

# Trinity Presbyterian Church Job Description

**Position Title:** Children and Youth Staff

**Reports To:** Pastor

**Job Category:** Part-time, approximately 10 hours per week

**Required Attendance:** Sundays from 10 AM to 1 PM

**Compensation:** Salary Position, \$200 per week

**NOTE:** Position requires passing a background check and completing child / youth safety training program.

## Major Responsibilities

1. Love our children and youth where they are.
2. Build, nurture, and maintain personal relationships with our children and youth.
3. Assist as needed with Sunday School classes for children and youth in partnership with our volunteer teachers and our Christian Education and Faith Formation Committee.
4. Plan and coordinate children and youth activities in partnership with our Christian Education and Faith Formation Committee.
5. Plan and coordinate Worship & Wonder program (children's time during worship).
6. Present children's sermons during worship at least once per month, coordinating with Pastor and worship staff.
7. Coordinate and communicate with Pastor and our Christian Education and Faith Formation Committee regarding program needs.
8. Attend monthly Christian Education and Faith Formation Committee meetings.
9. Observe appropriate confidentiality in all relationships.
10. Comply and ensure compliance with the established safety policies and protocols for our children and youth.
11. Other duties as needs evolve.